

**Thank you for applying for a Home Equity Line of Credit with Community Resource Bank. For your information security, we ask that you follow these instructions when completing and submitting your loan application.**

**Please open the following link for important rate, fee and cost information [HELOC Brochure](#)**

- Complete all information requested in the loan application
- Save the document to your computer
- Scan additional supporting documentation and save to your computer
  - **Income Verification:**
    - Copy of W-2
    - Proof of other sources of income (if using for qualifying)
    - Paystubs covering the most recent 30 days
  - **For self-employed borrowers, you will also need to provide:**
    - federal income tax forms with all schedules for the last 2 years
    - Copies of your business federal income tax forms with all schedules for the last 2 years (K-1's if applicable)
    - Copy of an extension to file your income taxes, if applicable
  - **Child Support/Alimony:**
    - If you are required to pay child support or alimony, please provide a complete copy of signed decree including any stipulations and modifications
    - If you wish to have child support/alimony considered as a basis for repaying your loan, please provide a complete copy of signed decree including any stipulations and modifications. You may be asked to provide documentation to show receipt of payments.
- Sign and submit application along with supporting documentation using our secure email service:  
<https://web1.zixmail.net/s/login?b=community-resourcebank>

### **What to expect during the application process**

**Step 1: We'll contact you** within 1 - 3 business days after receiving your application to review specific documentation that we'll need from you.

**Step 2: We'll confirm your information.** We'll make every attempt to let you know what we'll need at the beginning of the process, but we may need additional information to move forward.

**Step 3: We'll confirm the value of the collateral pledged on the loan.** We will either establish the value through an automated valuation service or an appraisal.

**Step 4: We will ask for your signature, if your application is approved.** Each borrower will need to sign the documents. Some documents may need to be notarized. We ask that you bring proper identification when you're ready to sign.

**Step 5: Depending on your transaction,** there may be a 3-day waiting period before you can access your funds.

All loans are subject to credit approval, acceptable collateral and available equity.

Please contact Community Resource Bank for current rate information by calling 800-250-8420.



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# 5 YEAR VARIABLE RATE HOME EQUITY APPLICATION DISCLOSURE

**Community Resource Bank  
Northfield  
1605 Heritage Drive  
Northfield, MN 55057**

## IMPORTANT TERMS OF OUR 5 YEAR VARIABLE RATE HOME EQUITY APPLICATION DISCLOSURE

Originator NMLSR ID: 2464440  
Origination Co. NMLSR ID: 405596

This disclosure contains important information about our 5 Year Variable (the "Plan" or the "Credit Line"). You should read it carefully and keep a copy for your records.

**AVAILABILITY OF TERMS.** All of the terms of the Plan described herein are subject to change. If any of these terms change (other than the ANNUAL PERCENTAGE RATE) and you decide, as a result, not to enter into an agreement with us, you are entitled to a refund of any fees that you paid to us or anyone else in connection with your application.

**SECURITY INTEREST.** We will take a security interest in your home. You could lose your home if you do not meet the obligations in your agreement with us.

**POSSIBLE ACTIONS.** Under this Plan, we have the following rights:

**Termination and Acceleration.** We can terminate the Plan and require you to pay us the entire outstanding balance in one payment, and charge you certain fees, if any of the following happens:

- (a) You commit fraud or make a material misrepresentation at any time in connection with the Plan. This can include, for example, a false statement about your income, assets, liabilities, or any other aspect of your financial condition.
- (b) You do not meet the repayment terms of the Plan.
- (c) Your action or inaction adversely affects the collateral for the Plan or our rights in the collateral. This can include, for example, failure to maintain required insurance, waste or destructive use of the dwelling, failure to pay taxes, death of all persons liable on the account, transfer of title or sale of the dwelling, creation of a senior lien on the dwelling without our permission, foreclosure by the holder of another lien or the use of funds or the dwelling for prohibited purposes.

**Suspension or Reduction.** In addition to any other rights we may have, we can suspend additional extensions of credit or reduce your credit limit during any period in which any of the following are in effect:

- (a) The value of your dwelling declines significantly below the dwelling's appraised value for purposes of the Plan. This includes, for example, a decline such that the initial difference between the credit limit and the available equity is reduced by fifty percent and may include a smaller decline depending on the individual circumstances.
- (b) We reasonably believe that you will be unable to fulfill your payment obligations under the Plan due to a material change in your financial circumstances.
- (c) You are in default under any material obligation of the Plan. We consider all of your obligations to be material. Categories of material obligations include, but are not limited to, the events described above under Termination and Acceleration, obligations to pay fees and charges, obligations and limitations on the receipt of credit advances, obligations concerning maintenance or use of the dwelling or proceeds, obligations to pay and perform the terms of any other deed of trust, mortgage or lease of the dwelling, obligations to notify us and to provide documents or information to us (such as updated financial information), obligations to comply with applicable laws (such as zoning restrictions).
- (d) We are precluded by government action from imposing the annual percentage rate provided for under the Plan.
- (e) The priority of our security interest is adversely affected by government action to the extent that the value of the security interest is less than 120 percent of the credit limit.
- (f) We have been notified by governmental authority that continued advances may constitute an unsafe and unsound business practice.
- (g) The maximum annual percentage rate under the Plan is reached.

**Change in Terms.** We may make changes to the terms of the Plan if you agree to the change in writing at that time, if the change will unequivocally benefit you throughout the remainder of the Plan, or if the change is insignificant (such as changes relating to our data processing systems).

**Fees and Charges.** In order to open and maintain an account, you must pay certain fees and charges.

**Lender Fees.** The following fees must be paid to us:

Description	Amount	When Charged
Documentation Fee:	105.00	At closing
NSF Handling Fee:	\$30.00	At the time a payment is returned to us for non-sufficient funds

# 5 YEAR VARIABLE RATE HOME EQUITY APPLICATION DISCLOSURE (Continued)

Description	Amount	When Charged
Stop Payment Fee:	\$32.00	At the time you request a Stop Payment

**Late Charge.** Your payment will be late if it is not received by us within **11 days after the "Payment Due Date" shown on your periodic statement.** If your payment is late we may charge you 5.000% of the payment or \$7.80, whichever is greater.

**Third Party Fees.** You must pay certain fees to third parties such as appraisers, credit reporting firms, and government agencies.

These third party fees generally total between \$350.00 and \$2,500.00. Upon request, we will provide you with an itemization of the fees you will have to pay to third parties.

**PROPERTY INSURANCE.** You must carry insurance on the property that secures the Plan.

**MINIMUM PAYMENT REQUIREMENTS.** You can obtain advances of credit during the following period: 5 years (the "Draw Period"). Your Regular Payment will equal the amount of your accrued FINANCE CHARGES. You will make 59 of these payments. You will then be required to pay the entire balance owing in a single balloon payment. If you make only the minimum payments, you may not repay any of the principal balance by the end of this payment stream. Your payments will be due monthly. Your "Minimum Payment" will be the Regular Payment, plus any amount past due and all other charges. An increase in the ANNUAL PERCENTAGE RATE may increase the amount of your Regular Payment.

**MINIMUM PAYMENT EXAMPLE.** If you made only the minimum payment and took no other credit advances, it would take 5 years to pay off a credit advance of \$10,000.00 at an ANNUAL PERCENTAGE RATE of 9.000%. During that period, you would make 59 monthly payments ranging from \$69.04 to \$76.44 and one final payment of \$10,076.44.

**TRANSACTION REQUIREMENTS.** The following transaction limitations will apply to the use of your Credit Line:

**Telephone Request, In Person Request and Online Banking Limitations.** There are no transaction limitations for requesting an advance by telephone, requesting an advance in person or accessing by other methods.

**TAX DEDUCTIBILITY.** You should consult a tax advisor regarding the deductibility of interest and charges for the Plan.

**ADDITIONAL HOME EQUITY PROGRAMS.** Please ask us about our other available Home Equity Line of Credit plans.

**VARIABLE RATE FEATURE.** The Plan has a variable rate feature. The ANNUAL PERCENTAGE RATE (corresponding to the periodic rate), and the minimum payment amount can change as a result. The ANNUAL PERCENTAGE RATE does not include costs other than interest.

**THE INDEX.** The annual percentage rate is based on the value of an index (referred to in this disclosure as the "Index"). The Index is the base rate on corporate loans posted by at least 70% of the 10 largest U.S. banks known as the Wall Street Journal U.S. Prime Rate. Information about the Index is available or published in the Wall Street Journal. We will use the most recent Index value available to us as of the date of any annual percentage rate adjustment.

**ANNUAL PERCENTAGE RATE.** To determine the Periodic Rate that will apply to your account, we add a margin to the value of the Index, then divide the value by 365 days. To obtain the ANNUAL PERCENTAGE RATE we multiply the Periodic Rate by the number of days in a year (366 during leap years). This result is the **ANNUAL PERCENTAGE RATE.** A change in the Index rate generally will result in a change in the ANNUAL PERCENTAGE RATE. The amount that your ANNUAL PERCENTAGE RATE may change also may be affected by the lifetime annual percentage rate limits, as discussed below.

Please ask us for the current Index value, margin and annual percentage rate. After you open a credit line, rate information will be provided on periodic statements that we send you.

**FREQUENCY OF ANNUAL PERCENTAGE RATE ADJUSTMENTS.** Your ANNUAL PERCENTAGE RATE can change daily. There is no limit on the amount by which the annual percentage rate can change during any one year period. However, under no circumstances will your ANNUAL PERCENTAGE RATE exceed 18.000% per annum or, go below 4.000% per annum at any time during the term of the Plan.

**MAXIMUM RATE AND PAYMENT EXAMPLE.** If you had an outstanding balance of \$10,000.00, the minimum payment at the maximum ANNUAL PERCENTAGE RATE of 18.000% would be \$152.88. This ANNUAL PERCENTAGE RATE could be reached immediately or prior to the 1st payment.

**PREPAYMENT.** You may prepay all or any amount owing under the Plan at any time without penalty.

**HISTORICAL EXAMPLE.** The example below shows how the ANNUAL PERCENTAGE RATE and the minimum payments for a single \$10,000.00 credit advance would have changed based on changes in the Index from 2010 to 2024. The Index values are from the following reference period: as of the first business day of August. While only one payment per year is shown, payments may have varied during each year. Different outstanding principal balances could result in different payment amounts.

The table assumes that no additional credit advances were taken, that only the minimum payments were made, and that the rate remained constant during the year. It does not necessarily indicate how the Index or your payments would change in the future.

**5 YEAR VARIABLE RATE HOME EQUITY APPLICATION DISCLOSURE  
(Continued)**

**INDEX TABLE**

Year (as of the first business day of August)	Index (Percent)	Margin (1) (Percent)	ANNUAL PERCENTAGE RATE	Monthly Payment (Dollars)
2010.....	3.250....	0.500	4.000 (8)	33.97
2011.....	3.250....	0.500	4.000 (8)	33.97
2012.....	3.250....	0.500	4.000 (8)	33.97
2013.....	3.250....	0.500	4.000 (8)	33.97
2014.....	3.250....	0.500	4.000 (8)	33.97
2015.....	3.250....	0.500	4.000 (8)	
2016.....	3.500....	0.500	4.000	
2017.....	4.250....	0.500	4.750	
2018.....	5.000....	0.500	5.500	
2019.....	5.250....	0.500	5.750	
2020.....	3.250....	0.500	4.000 (8)	
2021.....	3.250....	0.500	4.000 (8)	
2022.....	5.500....	0.500	6.000	
2023.....	8.500....	0.500	9.000	
2024.....	8.500....	0.500	9.000	

(1) This is a margin we have used recently; your margin may be different.

(8) This A.P.R. reflects a 4.000 percent floor.



**Assets: (Do not include assets of doubtful value) List below all real estate, vehicles, savings, CD's, Cash, recreational equipment, stocks and cash value life insurance that you own.**

Assets	Value
Cash (checking, savings, etc.)	
Vehicle(s) (make, model, year)	
Real Estate	
Other	
Investments/Retirement/Life Insurance	
Total Assets	

**Liabilities: List below all banks, financial and mortgage companies, credit unions, department stores, credit cards and individuals you now owe including monthly rental, mortgage and dependent care payments**

Creditors	Monthly Payments	Present Balance
Mortgage _____ Rent _____		
Automobiles (describe)		
Credit Cards (List)		
Total Liabilities		

Are there any claims, suits or judgements against you? \_\_\_ Yes \_\_\_ No Are you a co-signer, endorser or guarantor for anyone? \_\_\_ Yes \_\_\_ No  
 Have you filed bankruptcy in the last 7 years? \_\_\_ Yes \_\_\_ No

Everything I have stated in this application, both above and on the reverse side, is correct to the best of my knowledge. I understand that you will retain this application whether or not it is approved. You are authorized to check my credit and employment history and to answer questions about your credit experience with me.

**NOTICE REGARDING INACCURATE INFORMATION**

As a participant in the consumer reporting system, we furnish information about our experience with you to consumer reporting agencies. These consumer reports allow us to make credit and other opportunities available to you. If you believe we have furnished inaccurate information to a consumer reporting agency, please notify us at the office where you applied for the credit and identify the specific inaccurate information.

\_\_\_\_\_  
 Applicant Signature Date

\_\_\_\_\_  
 Co-Applicant Signature Date

To be Completed by Interviewer This application was taken: <input type="checkbox"/> face-to-face <input type="checkbox"/> by mail <input type="checkbox"/> by internet <input type="checkbox"/> by telephone	Interviewer's Name (print or type)	Name and Address of Interviewer's Employer
	Interviewer's Signature <span style="float: right;">Date</span>	Interviewer's Phone Number (Incl. area code)
	NMLS #	Date Changed: